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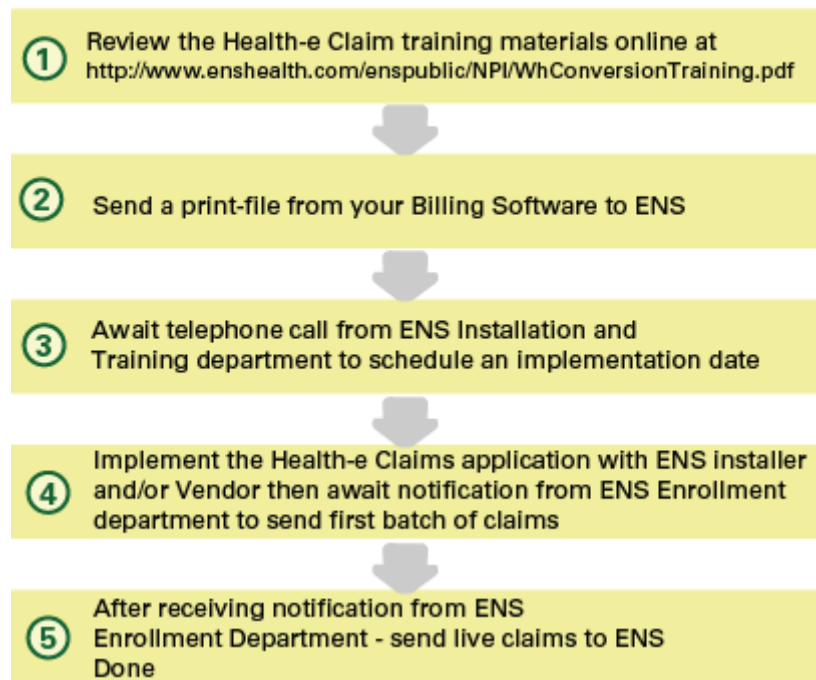
## Necessary Steps to Be Successful When Converting from WinHecet to Health-e Claims

In order to accommodate the NPI, all ENS Winhecet users will need to transition to our internet-based print-image solution, Health-e Claims.

ENS will proactively contact each client to begin the process of transition. Your office will be contacted within the next 2 – 3 weeks. In the meantime, we suggest you review the following information and documentation so that you can become familiar with the process and what to expect.

ENS is committed to ensuring NPI's smooth implementation. Below are 5 key and necessary steps to make a smooth transition from WinHecet to Health-e Claim

### 5 key and necessary steps



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#### Step 1 Overview

- Review the Health-e Claim Information materials [Click Here} hyperlink to Winhecet to HEC conversion.pdf) This information includes the following information:
  - Pre go live requirements
  - A step by step outline of how to setup the Health-e Claims System



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- Frequently asked questions regarding the Health-e Claims System

### Step ②

As discussed in the WinHecet to Health-e Claim conversion PDF document (page 8 – 9), you will send ENS a batch of claims.

When sending the batch of claims prior to go live, be sure to click the “radio” button labeled “to customer service”.

This will enable ENS to map your print-image information to the necessary data fields in the Health-e Claims application.

Post go-live, this step will not be necessary.

### Step ③

ENS will contact your office to confirm steps 1, 2 and schedule a conversion and training session.

Every attempt will be made to accommodate your busy schedule; however the implementation schedules are quickly building up.

### Step ④

An ENS installation technician will deliver the updated Health-e Claims application and be available to answer any questions you might have

### Step ⑤

When notification from ENS Enrollment department is received, you are now ready to begin your EDI transmissions via the Health-e Claims application

ENS Supports its customers. We will continue to work with your company to assist you with this conversion beyond the listed steps. The prepared materials are intended to educate your office and allow for a greater understanding of the overall process

### Contact Information: Phone: 1-866-367-9778

- Service and Support: [tsupport@enshealth.com](mailto:tsupport@enshealth.com)
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